

VFS SAMPLE LETTER OF EXPLANATION. FOR INFORMATION PURPOSES ONLY - NOT A LEGAL DOCUMENT.

PLEASE REVIEW THE [REQUIREMENTS OF YOUR LOCAL VISA OFFICE](#) FOR ANY SPECIFIC DETAILS NEEDED IN THE LETTER OF EXPLANATION.

[Your Full Name]

[Date of Birth]

[Your Address]

[City, Province, Postal Code]

[Date]

Immigration, Refugees and Citizenship Canada

Re: Application for Canadian Study Permit

Dear Visa Officer,

[Write an introductory sentence or paragraph noting why you are requesting a study permit. Use your own words, be polite, concise and truthful.]

Request for Study Permit

[Below are some suggestions for things to include in this section]

- Discuss your reasons for selecting Canada as your study destination.
- Why have you have chosen not to pursue your studies in your home country or a neighboring country?
- Detail how your program of study at VFS complements and enhances your previous education or work experience.
- Describe any research you conducted on universities in your home country and abroad, and justify your decision to choose VFS. Highlight the factors that attracted you to VFS over other schools.
- Show how attending VFS will contribute to your future career prospects, and personal and professional development when you return to your home country.
- If you are reapplying after a study permit refusal, list and respond to each reason for refusal. Provide thorough details and documentation to refute each point.

This document serves as a broad framework for drafting a [letter of explanation](#) to bolster your study permit application and is offered as an example. Please customize it to align with your specific situation and ensure that all information provided in your application is truthful and precise.

DISCLAIMER: The information contained herein was compiled by Vancouver Film School and verified by a licensed Immigration Lawyer in accordance with section 91 of the Immigration and Refugee Protection Act (IRPA). This document does not constitute legal advice and is intended for informational purposes only. Information may change without notice, and it is your responsibility to consult [Immigration, Refugees and Citizenship Canada \(IRCC\)](#) for the most current information.

2026-09-14 2:20 PM

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Financial Support

[In this section, include supporting documentation noting the amount and origin of your financial resources. IRCC requires that students provide proof of a minimum \$23,448 CAD to cover cost-of-living expenses while residing in Canada. The minimum amount shown is the absolute minimum. It is highly recommended to show financial support well beyond this amount.]

[Give a breakdown of your costs in Canada, including tuition, living expenses, travel expenses and any other expenses in Canada. A table is the best way to present this. The aim is to prove to the officer that you (and/or your financial support) are able to cover all of your costs in Canada, **without needing to work.**]

Students are required to demonstrate financial resources for only the first year of studies, regardless of the duration of the course or program of studies in which you are enrolled. This encompasses:

- i. your tuition fees
 - ii. your stay in Canada (housing, transportation, food, clothing)
 - iii. your travel costs to and from Canada
- Financial resources [R220] <https://www.canada.ca/en/immigration-refugees-citizenship/corporate/publications-manuals/operational-bulletins-manuals/temporary-residents/study-permits/assessing-application.html#s2.2>
 - Students coming from areas of the world with unstable currencies should move sufficient money for one year into a bank account in either US dollars, Euros or Canadian dollars.

Ties to Home Country/Country of Residence

- [If you are submitting your application from a country of residence other than your nation of citizenship, it is important to show proof of your current immigration status in that country. Also, provide evidence of connections to both your home country and your current country of residence. Connections could include relationship or family ties, financial or property ties, employment, etc.]

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- [Clearly state your intentions to leave Canada upon graduation from VFS. Do you plan to return to your country of residence? Describe any employment, family, friends, assets/possessions (even pets), or other commitments that require you to return home after completion of the program (e.g., list companies you plan to apply for in your home country, or provide a letter of employment). Your reasons can be a combination of any of the above.]
- [If you are not planning to return to your home country, describe the feasibility of your future plans in relation to your immigration status.]

Additional Details

[In this final section, express your understanding of the obligations connected with holding a study permit in Canada. Confirm your awareness of the requirement to leave the country at the conclusion of your stay. And, if applicable, provide details of your travel history and affirm whether you have adhered to the immigration regulations of those respective countries during your visits.]

Thank you for reviewing my application.

Sincerely,

[Your Name]

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